

## MISCELLANEOUS CHARGES

On-Site Room Re-set	\$200.00 and Up
Security	\$45.00 Per Hour Per Security Guard
Banner Hanging	\$50.00 Per Banner
Outside Telephone Access	\$100.00 Installation Fee (One Time Fee) \$50.00 Per Phone Line Plus Phone Usage
Direct Inward Dialing and Outside Access	\$50.00 Installation Fee (One Time Fee) \$75.00 Per Phone Line Plus Phone Usage
House Phone	No Charge
House Phone (Non-existing)	\$15.00 Per Day
Speaker Phone	\$100.00 Additional Per Line
Fax Machine	\$75.00 Additional
Copies	1-10 Pages      \$0.25 11-500            \$0.20 Over 501          \$0.15
Laserjet Printing	1-10 Pages      \$0.75 11 & Over        \$0.50
PC Workstation	\$15.00 Per Half Hour
Transparencies (Clear)	\$1.50 Each
Fax Transmission Outgoing Domestic First Page	\$5.00
Each Additional Pages – Domestic	\$3.00
Fax Transmission Outgoing International First Page	\$8.00
Each Additional Page – International	\$5.00
Writing Supplies	
8½ x 11 Note Pads	\$2.25 Per Pad with Pen
3 x 6 Note Pads	\$1.25 Per Pad with Pen
Name Badges with Protectors	\$2.00 Each
Shipping of Packages (Incoming/Outgoing)	\$4.00 Handling Fee Per Box
Shipping of Pallets (Incoming/Outgoing)	\$100.00 Handling Fee Per Pallet

Please consult your Catering Manager for Audio Visual Prices